

Conducting Faculty Observations in Online and Hybrid Courses

<https://tinyurl.com/cunyonlineobservations>

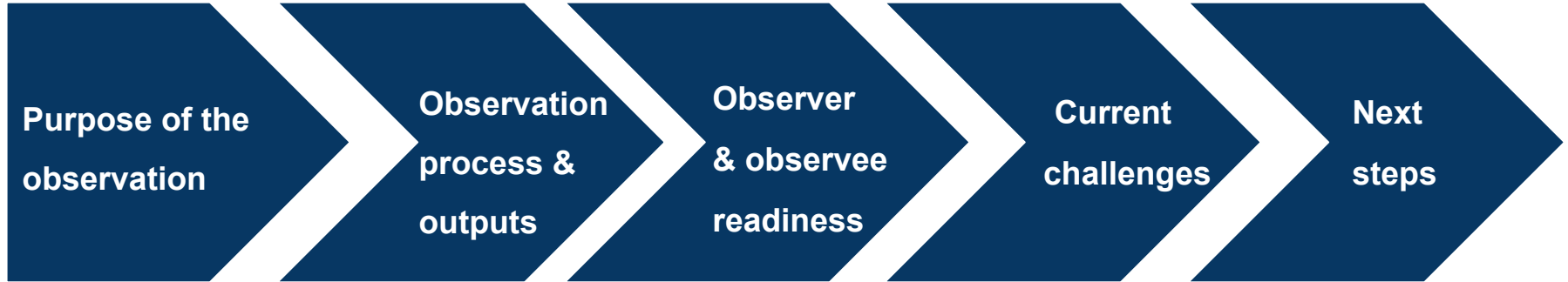
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Hostos Community
College

CENTER FOR TEACHING & LEARNING

PRESENTS

PRE-CONFERENCE PEER OBSERVATION

Resources

PSC current contract link

“Educational Technology and Distance Learning: A labor-management committee will be established to develop contract language governing online classroom teaching observations (2010-2017 contract, p.6).”

Borough of Manhattan Community College:

- [Peer observation guidelines](#) (under review)
- [Course development checklist/rubric](#) (currently discussing how its elements should be assessed in faculty observations)

Hostos observation guidelines:

- [Hybrid Observation Guidelines](#)
- [Asynchronous Observation Guidelines](#)
- [Classroom Observation Form](#)
- Pre-conference Meeting Video

Lehman resources:

- [Faculty Course Readiness Self - Assessment](#)
- Mentoring Program
- Course Design Institute (Guided by [7 Principles of Good Practice: Technology as Lever](#) by Chickering and Ehrmann, 1996).

Graduate School of Public Health & Health Policy:

- [Community Health and Social Sciences Department Peer Observation Form](#). The process differs by department. In this department all faculty do and undergo an observation as the department decided it would be beneficial and constructive if everyone experienced both for every semester. About 65-70% of the faculty in the school have been trained through a certificate in online instruction program at Central Michigan (4 week intensive program). There are about 65 faculty in the school.

Resources

College of Staten Island:

At the College of Staten Island, each Department that offers online and hybrid courses (some do not) has its own process for faculty observations as per the terms of the PSC-CUNY contract and its own internal policies.

In the English department, most of the fully online courses are currently being taught by tenured, full-time department members who are not observed on a regular basis. However, there are a significant number of hybrid composition sections in ENG 151 (the second course in a 2-semester required sequence) taught by adjunct faculty who are regularly observed.

All observations of online and hybrid courses are conducted by department members with experience teaching online. That is departmental policy.

A departmental "Online Teaching Committee" has defined a set of specific guidelines for online teaching that serve as the criteria for observations in addition to the required course syllabus that applies to all ENG 151 classes. In other words, we are using the same set of "Guidelines" for the orientation and evaluation of faculty.

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